



jaci kubik: multidisciplinary designer

jacijax01@aol.com | 703.659.5668 | jacquelinekubik.com

creative communicator, visual strategist, information architect, original and conceptual thinker, design advocate, driven to produce innovative, timeless design through an informed and innovative approach

design skills include: print, web, logo, corporate identity, branding, advertising, exhibit, illustration, typography, publishing, interior design, space planning

DESIGN PROFESSIONAL

An ambitious professional possessing excellent design skills and strong leadership qualities. Experienced in all phases of design management, art direction, and design production. Flexible team player with strong technical drafting, organization and communication skills. Creates original illustrations and design styles. Fast learner who meets deadlines while juggling multiple, complex projects for a diverse client/audience base. Self-motivated and interested in challenging new opportunities and learning new skills.

mac + pc

Proficient in: Illustrator, Photoshop, InDesign, Acrobat, Dreamweaver, HTML, AutoCAD, AutoDesk Viz, and Microsoft Office Suite
(Outlook, Word, Excel, PowerPoint, Access, and Publisher)

EDUCATION

Certificate in Digital Publishing, November 2011

SAVANNAH COLLEGE OF ART AND DESIGN
2011
Department of Graphic Design

B.S. Interior Design, April 2006

FLORIDA STATE UNIVERSITY
2001 - 2006
Department of Interior Design: FIDER & NASAD Accredited
College of Visual Arts: Theater & Dance, NASAD Accredited
Studies also include Graphic Design, Art, and Art History

project management

Directed and designed award-winning work

Managed project scheduling, spec/mock-up development, and research for multiple clients and projects spanning various industries both commercial and government

Coordinated directly with clients, communication teams, designers, publications, photographers, vendors, and venues

Pitched projects directly to and participated in feedback sessions with clients

Focused on project goals, ROI, quality control, originality, and client satisfaction

multidisciplinary skill set

Direct support to Senior DoD leadership to within one level of the Secretary of Defense

Identify and implement marketing, advertising, branding, and communications strategies in design

Utilize skills in illustration, pen & ink, pencil, charcoal, photography, drafting art history, and conceptual art

Manage design for large-scale event and publicity planning

Drafting inhouse design forms, contracts, estimates, and managed billing

Logo design, branding, web design, custom illustration, ads, brochures, catalogs, reports, data sheets, flyers, newsletters, posters, exhibits, promotional campaigns, indoor & outdoor signage, packaging, maps, charts, book covers, multimedia art, etc.

Digital photo retouching, color correction and special effects

Space planning, specifications of current furniture, finishes, and lighting including sustainable design and green materials

jaci kubik: multidisciplinary designer

jacijax01@aol.com | 703.659.5668 | jacquelinekubik.com

EXPERIENCE

senior designer

VANGENT, INC (now a GDIT company)

2008 - CURRENT

Direct support to FHP&RPP for the Deputy Assistant Secretary of Defense

Direct support to afterdeployment.org

Design, render, create and prepare original Illustrations, logos, brochures, newsletters, magazines, catalogs, signs, posters, slides, briefs, charts, wall fixtures, exhibit booths and graphic design schematics for multiple presentations

Design and maintain the design of multiple client and public facing websites

Develop conceptual designs for company and client projects

Prepare and present design concepts, layouts, and briefs

Work on multiple company proposals and provide graphic support on various projects and contracts throughout the year

designer

NORTHROP GRUMMAN CORP

2008

Direct support to FHP&RPP for the Deputy Assistant Secretary of Defense, Ms. Ellen Embrey

Designed, rendered, created and prepared original Illustrations, logos, brochures, newsletters, magazines, catalogs, signs, posters, slides, briefs, charts, booths, promotional items and graphic design schematics for multiple presentations

Developed conceptual designs for company projects

Prepared and presented design concepts

Worked on company proposals and provided graphic support

designer

JMG REALITY, INC

2008

Developed conceptual designs for property ads and campaigns

Rendered and prepared graphic design ideas

Prepared and presented design concepts

Designed and created illustrations, brochures, signs, posters, ad's, etc.

assistant designer

DESIGNWORKS OF SW FLORIDA, INC

2007 - 2008

Developed conceptual designs for company projects

Developed and presented space planning and furniture specification products for commercial and residential clients

Rendered and prepared graphic design schematics for presentation

Prepared and presented design concepts at client meetings

Managed company product availability and samples

Coordinated with vendors and developed strong corporate relationships

Designed corporate brochures and designed/managed corporate website

assistant designer

MIMI JOLIE MAISON, INC

2006 - 2007

Developed conceptual designs for company projects

Developed and presented space planning and furniture specification products for commercial and residential clients

Rendered and prepared graphic design schematics for presentation

Prepared and presented design concepts at client meetings

Managed company product availability and samples

Coordinated with vendors and developed strong corporate relationships

Designed corporate brochures and designed and managed corporate web site

design and colorist coordinator

PREMIERE CONSTRUCTION & DEVELOPMENT

2005 - 2006

Scheduled and maintained vendor appointments and current products

Designed and created graphic support packages for new home clients

Managed showroom inventory and pricing

Coordinated meetings and provided design support for customers

Developed specification of furniture and interior and exterior finishes for model homes and new home clients

Coordinated with vendors and developed strong corporate relationships

Designed facades of new homes and specifications for all pre-construction projects

deputy chief of communications

FLORIDA TRUCKING ASSOCIATION

2004

Designed and created illustrations, logos, brochures, newsletters, magazines, catalogs, signs, posters, flyers, mailings, charts, etc.

Designed and managed association web site

Coordinated corporate events

Managed marketing and marketing materials

office clerk

DEPARTMENT OF MILITARY AFFAIRS

2003

Managed help desk for families of deployed soldiers

Prepared materials/data to support Senate lobby activities

Developed and prepared reports for the Florida State Emergency Operations Center

Worked on Senate bills and status reports

Provided office graphic support